

OHSAS 18001



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Requirements of OHSAS 18001:2007

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OHSAS 18001 Requirements

Section 4: OH&S Management System

4.1 General Requirements

- n Introduces the requirements for the overall OH&S Management System
- n The standard requires that your organization has an Occupational Health and Safety Management System in place that meets the requirements outlined in the standard.
- n The scope of the OH&S system needs to be defined.

+ *More details ..*

OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM

YOUR COMPANY executive management is responsible to establish, implement and maintain the OH&S MANAGEMENT SYSTEM and to define and document the policy and objectives for and commitment to health and safety as described in this OH&S Manual.

YOUR COMPANY defines and documents the scope of its OH&S Management System and includes what activities, operations, services and products are included in the system.

For example:

The scope of the OH&S Management System includes the major product and service categories associated with the primary functions of manufacturing toys and preparing the product for the public at large.

While it is every one's job to maintain a safe and healthy work place, the overall leadership for the OH&S system is provided by the top ranking official, such as the President.

The prime responsibility for the OH&S procedures and instructions is delegated and assigned and shared with the managers and supervisors of the relevant functions.



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4.4.3 Communication, participation and consultation

Internal and External communication systems or arrangements are required to be established to handle matters that relate to the OH&S system.

- **Communication includes a method to document and respond to public comments, concerns, or complaints on health and safety matters regarding your operations.**
- **Communication covers worker, contractor and visitor communication, training, participation and consultation.**

[+ More details ..](#)

+ More details ..

COMMUNICATION

A procedure is required to establish the method of networks for communication that enables *YOUR COMPANY* to inform internal and external interested parties of matters related to the OH&S management system and to keep management and employees informed of compliance with regulatory requirements, company policies and health and safety objectives and goals.

This procedure covers the communication of health and safety performance to the employees/workers and other interested parties and is intended to motivate employees and encourage public understanding and acceptance of the efforts to improve performance.

This procedure covers contractor and visitor communication, training, participation and consultation.

The *Human Resources Manager* is responsible for the overall implementation of this procedure.

PUBLIC RESPONSE

A procedure is needed to establish a method to document and respond to public comments, concerns, or complaints on health and safety matters regarding the operations of *YOUR COMPANY* and to provide accurate information to concerned citizens and to ensure that comments, concerns or complaints from external parties are addressed in a timely, efficient and consistent manner.

The Management rep is responsible to coordinate the public responses associated with comments, concerns, or complaints received from external sources.



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4.5.2 Evaluation of compliance

This requirement deals with the:

- n Evaluation of compliance with the applicable legal requirements.
- n Evaluation of compliance with the other requirements to which the company subscribes.
- n Records of periodic evaluations are kept.

[+More details ..](#)

+More details ..

EVALUATION OF COMPLIANCE

A procedure is needed to establish an effective system to evaluate the compliance with applicable legal requirements and with other requirements to which YOUR COMPANY subscribes.

The purpose of the procedure is provide a method to track the effectiveness of action taken to improve the activities, operations, products and services that can that can have an impact on the health and safety in the workplace.

The procedure supplements the monitoring and measuring activities and completes the improvement action loop by providing a method for processing, tracking, following up on effectiveness of the corrective and preventive actions.

The Management rep is responsible to coordinate the monitoring and measurement activities for the evaluation of compliance.